

Cambridge University Taekwondo Club

Constitution

09 FEB 2015

1.0 Name

- (a) The name of the Club shall be the "Cambridge University Taekwondo Club", henceforth referred to as 'the Club'
- (b) Acceptable abbreviations for the name of the Club will be "C.U. Tae Kwon Do" and "C.U.T.K.D."

2.0 Aims

The aims of the Club shall include the following.

- 2.1 To teach Taekwondo in the style of the World Taekwondo Federation (WTF).
- 2.2 To provide opportunities for members to improve their abilities, fitness and general well-being.
- 2.3 To organise gradings to assess members' abilities in Taekwondo.
- 2.4 To provide the opportunity for members to participate in competitions of all levels.

Note: The Club shall seek to achieve these aims whilst avoiding unreasonable interference with members' academic performance.

3.0 Membership

3.1 Acquisition of Membership

- 3.1.1 Membership of the Club shall be open to all members of the university and any others who may wish to apply to the Committee.
- 3.1.2 The Committee shall not decline or cancel membership on grounds of race, religion or sexuality.
- 3.1.3 Membership shall not be declined or cancelled on the grounds of political views subject to the qualifications made in section 3.2.3
- 3.1.4 Persons previously educated in other styles of Taekwondo, or other martial arts, are welcome to train with the Club and learn WTF Taekwondo subject to the provisions in section 3.
- 3.1.5 To obtain membership a person must have attended at least five Committee sanctioned training session in a single term.

3.2 Loss of Membership

- 3.2.1 In any given term, a member will lose their membership if they have trained less than five times in the previous term. However, exceptions to this rule may be made for the following reasons: illness, injury or professional/academic reasons. Such exception can only be made for a maximum of two terms.
- 3.2.2 Upon graduation members will lose their membership unless they continue to fulfil the requirements detailed in section 3.1.
- 3.2.3 The Committee can deny membership to, or expel, any member whose actions bring the reputation of Taekwondo or the Club into disrepute. Following is a non-exhaustive list of such actions: ill-discipline in class; misuse of Taekwondo; abuse of Club equipment.

3.3 All members, as defined above, are entitled to full voting rights within the Club.

3.4 Previous members of the Club may apply to the Committee for honorary membership as alumni. Honorary members do not have voting rights but may be invited to Club events. Alumni status is granted, and can be withdrawn, subject to the provisions made in sections 3.1 and 3.2.

4.0 Club Activities

4.1 Committee sanctioned training sessions in the presence of an insured club instructor.

Note: A "Committee sanctioned training session" within the meaning of section 4.1 is an assembly of two or more club members for the purpose of Taekwondo training, or training related thereto, under the supervision of an insured Club instructor acting at that time as a Club instructor under Committee authorisation.

4.2 The Annual General Meeting (AGM) of the Club must be held, in Cambridge, following the election of the new Committee and before the end of Lent term. The Committee must advertise the date and venue of the AGM to all members by the main method of intra-club communication, at least ten days in advance.

- 4.3 The AGM shall proceed as follows:
- (a) It will be chaired by the outgoing president
 - (b) Outgoing Committee members must provide information on the conduct of Club business throughout the previous year
 - (c) The chair must take and direct any questions and speeches posed at the meeting. All club members have the right to speak and ask questions at the meeting, subject to the maintenance of good order.
 - (d) The newly elected Committee members will be announced.
- 4.4 An Extra-ordinary General Meeting (EGM) may be convened by either the President, a simple majority vote of the Committee (excluding the President) or any six members of the Club. An EGM should be conducted in the same manner as an AGM; save that it may be held at any time of year. Any motion voted on at an EGM can only be passed if the meeting is quorate. I.e. at least one third of the current Club membership is present at the EGM.

Note: Members of the Club should in the first instance make representation of any matters arising to the Committee. If they are dissatisfied with the Committees response they may then can call an EGM.

5.0 Committee Selection

The Committee of the Club will be decided in the following manner and the result announced formally at the AGM.

- 5.1 Candidates for positions on the committee should themselves be current club members and should be nominated in writing by two others current club members. Members making nominations may only nominate one individual for any given post on the committee.
- 5.2 Presidential candidates may also stand for a second committee post. If elected to president they are no long considered as a candidate for the second position.
- 5.3 Nominations should be submitted in writing to the outgoing president at least two days before the announced election date. The election date must be announced, by the main means of intra-club communication, at least 10 days in advance.
- 5.4 The following are the elected posts to be decided at the election:
- President*
 - Two Secretaries,*
 - Treasurer,*
 - Social and Equipment Secretary.*
- 5.5 The new Committee should appoint the following posts and any others deemed necessary to ensure effective running of the Club:
- Team Captain.*
 - Senior Treasurer.*
- 5.5 These appointed officers do not have Committee voting rights but may be invited to Committee meetings. Votes should be counted in the presence of the outgoing president and two other outgoing Committee Members.
- 5.6 Previous members of the Committee are permitted to be re-elected to any post provided they are nominated and voted for in the appropriate manner.
- 5.7 Votes must be made in person or by letter to the president (to be received on or before the day of election).
- 5.8 One third of the membership of the club must vote for the result to be official.
- 5.9 If necessary, the election results can be examined at the AGM, possibly leading to a recount, or in serious cases of voting irregularities, to a new election.
- 5.10 Notes and recommendations for the responsibilities of each post should be provided by the outgoing Committee to the incoming Committee.

6.0 Allocation of Power within the Club.

- 6.1 The power of the Club arises equally from all members, but is vested in the Committee subject to the exceptions and qualifications contained within the Constitution.
- 6.2 A broad discretionary power vests in the President and the other Committee members to conduct their designated functions within the Club and, in the case of the President, to conduct the general business of the Club.
- (a) This discretion is controlled by the full accountability of the Committee members to the President and the other Committee members.
 - (b) Any action or inaction of a Committee member may be called into question. Any information reasonably requested must be provided.
 - (c) Any action of a Committee member may be revoked and overruled by a Committee meeting with quorum of the entire Committee by a simple majority vote.
 - (d) The President is to be regarded as a Committee member and therefore the measures within Section 6 also apply equally to him/her as to other Committee members.
 - (e) A Committee member may have his or her voting rights and Committee powers suspended by a unanimous vote of the other Committee members for a period of fourteen days, during which an EGM must be held to discuss and vote on the potential dismissal of the Committee member in question.

- 6.3 No transactions of a value greater than £3000 may be conducted by any Committee Member without express prior permission of a Committee meeting with a simple majority vote by all Committee Members.
- 6.4 Affiliations of the Club to external organisations may only be changed by either a unanimous vote of the Committee or, alternatively, by a simple majority vote at a quorate EGM.

7.0 Amendments to the Constitution

- (a) Amendments to this constitution may be proposed by any six members of the Club, and must be submitted to the secretary in writing. The constitution may only be amended at an AGM or an EGM specially called for that purpose. No vote on a constitutional amendment shall be valid unless the meeting is quorate.
- (b) Once the proposals for the amendment have been submitted to the secretary the Committee will hold a meeting to discuss the amendments. The Committee will adopt a "common position" with regard to the amendments.
- (c) The common position of the Committee will include a statement of support or rejection of the amendments. It may include a suggested alternative to the amendments in question. In the case of outright acceptance or rejection, the Committee will issue a written statement explaining reasons for the acceptance or rejection.
- (d) Where the common position of the Committee includes amendments, those amendments will be submitted to the chief proposer of the amendment. The proposer must accept or reject the alternatives.

8.0 Availability of the Constitution

The Constitution will be in the Public Domain and copies will be made available to Club members on request.

